

Hawthorn Medical Practice  
Annual Infection Control Statement  
2015-2016

Hawthorn Medical Practice aims to keep the surgery clean and tidy in order to offer a safe environment for all staff, patients and visitors.

**If you have any concerns about cleanliness or infection control, please report these to our reception staff**

Our GPs and Nursing team follow procedures to ensure that treatment of our patients and clinical equipment used meet infection control guidance.

Purpose of this statement

The annual statement will summarise:

- Any infection transmission incidents and any action taken (these will have been recorded within our Significant Event procedure)
- Details of any infection control audits undertaken and action taken
- Details of any infection control risk assessments undertaken
- Details of staff training
- Reviews and updates of policies, procedures and guidelines

Background

Two members of staff lead in infection control:

- Marian Razik – Practice Nurse
- Bev Elliot – Quality and compliance officer

Significant Events

In the past year there have been no significant events relating to infection control

Staff training

Marian Razik and Bev Elliot have attended quarterly meetings of the Infection Prevention and Control Link Practitioner Network. Minutes of these meetings are posted on the Practice internal website for all staff to access. Marian also attended a training day ran by Infection Control Training Ltd. All staff complete an infection control module as part of their online annual general training, and have undertaken a handwash training session.

### Audits

A full audit of all aspects of infection control was carried out in November 2015 and full compliance was noted, with the exception of some chairs and floorings needing to be replaced – a rolling refurbishment programme is in operation for this to be resolved and measures are in place to ensure complete cleanliness of these items in the meantime.

### Policies and procedure

These are reviewed and updated annually if appropriate, or amended on an ongoing basis as current advice changes. All staff can access these via the Practice internal website.